



## DISPLAY SCREEN EQUIPMENT

### INTRODUCTION

Does your organisation have employees that use display screen equipment in an office, while working at home or when going out to visit customers or clients? If so, then the Display Screen Equipment Regulations **apply to your company**.

Does your organisation provide training to these employees? You should be aware that **Regulation 6** of the Display Screen Equipment Regulations states that an employer **must train every user** in the **hazards and safe use** of workstations.

If you are not training your employees, then you could be subject to an **improvement notice, prosecution or an increased risk of a civil claim** against the organisation. The provision of training is not a matter of choice or optional, **it is an absolute requirement**.

### AIMS OF THE MODULE

'DISPLAY SCREEN EQUIPMENT' from Praxis42 aims to help your organisation be legally compliant with the Display Screen Equipment Regulations.

It's designed to **promote a culture within your organisation** that encourages everyone to consider the risks associated with using display screen equipment, apply good ergonomic principles and adopt the correct work practices and postures.

### WHO IS IT FOR?

The module is aimed at all levels of employees who may use display screen equipment such as office personal computers, laptops and handheld devices. The module has been developed by qualified and experienced health, safety and environment professionals who have many years experience in the delivery of training solutions. The result is a high quality training solution that gives the trainee the necessary tools to meet their health, safety and environment obligations and the organisation a level of compliance through an engaging and effective learning medium.





**MODULE:  
DISPLAY SCREEN EQUIPMENT  
CODE: EL010**

**TECHNICAL SPECIFICATION**

**HARDWARE**

- IBM PC Compatible
- Pentium I GHz
- 128 Mb RAM (256 Mb for XP)

**Note:** standard Keyboard, Mouse and Monitor are required to operate successfully

**SOFTWARE**

- Operating System: Win XP/2000/ME/98
- Windows Internet Explorer v 6 (or above)  
OR Mozilla Firefox v1.0 (or above)
- Flash Player v 8 (or above)

**CONNECTIVITY**

- Broadband/Network Ethernet  
10/100/1000 or 56k modem.

The specification provided is the recommended minimum specification that we support. However, although we do not support/nor guarantee performance on lower specifications, our eLEARNING moduleware has been tested and found to operate successfully on lower PC specifications/configurations e.g. PIII 300 MHz using Windows 95, Firefox and a dial-up 56k modem.

We provide solutions that follow a number of industry and sector specific standards/guidelines including those defined by W3C, Web Accessibility Initiative (WAI), e-GIF technical policies and specifications (governing information flows across government and the public sector), e-Government's Interoperability Framework.

Our understanding, knowledge and experience of these standards/guidelines ensures that we conform to accepted models, producing standardised solutions that meet today's information system requirements.

Our eLearning modules can be delivered to your Learning Management System or Platform via a SCORM interface. Modules can be customised and integrated to meet your organisation's requirements.

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**HOW IS IT DELIVERED?**

'DISPLAY SCREEN EQUIPMENT' can be delivered online or through a computer network to each employee at their desktop or laptop or other device. The training can be completed at the individual's own pace by 'book marking' and recording progress and returning to the training at a later stage. In delivering the training in this way the normal costs of training are reduced whilst still achieving the desired awareness and compliance with the organisation's legal responsibilities.

**COMPLIANCE RECORD KEEPING INSTANTLY SOLVED**

An invaluable feature of Praxis42 eLEARNING modules is our learning management system called ESP, our eSolutions platform. This solves the problem of compliance record keeping by recording completion of modules and making them available for you to view and manage electronically.

**MODULE SUMMARY**

The 'DISPLAY SCREEN EQUIPMENT' module from Praxis42 helps all levels of employees meet the requirements of the 'Display Screen Equipment Regulations' by following the Health and Safety Executive's Guidance note on the Regulations L26 and ensure they are not exposing themselves to risk.

**CONTENT OF THE MODULE**

The aim of the module is to provide trainees with the ability to understand the hazards associated with display screen use and the actions they can take to ensure an ergonomic workstation.

**Please note:** the module will also enable trainees to complete the Praxis42 User Workstation Assessment (UWA) which in turn ensures compliance with Regulation 2 of the Display Screen Equipment Regulations relating to Workstation assessments. Please contact Praxis42 for further details or ask for a detailed product sheet like this one.

'DISPLAY SCREEN EQUIPMENT' covers the following important areas:

1. Introduction
2. About your body
3. Work tasks and software
4. Your workplace
5. Frequently asked questions
6. Summary - hints and tips
7. Self-assessment