



## IOSH Managing Safely Programme

### WHO IS IT FOR?

Managers and supervisors in all types of organisations who want to manage safely and effectively in compliance with both their organisation's policy and best practice in Health and Safety. The course comprises eight core modules requiring a total direct input period of at least 24 hours plus assessment time. (course duration - 4 days)

### AIM OF THE COURSE

To ensure health and safety requirements are appreciated by people employed to implement policy. It is also designed to enable them to review their own departmental safety systems, introduce new controls or implement changes as appropriate to ensure health and safety in the workplace.

### LEARNING OBJECTIVES

On successful completion of the course delegates will be able to:

- Explain the component parts of a recognised safety management system such as that detailed in HSG 65, BS8800 and OHSAS 18001
- Identify the data and techniques required to produce an adequate record of an incident and demonstrate the procedure for an accident investigation recognising the human factors involved

- Describe statutory requirements for reporting and procedures for checking on non-reporting where appropriate
- Describe methods for basic trend and analysis for reactive monitoring data
- Define 'hazard' and 'risk' and describe the legal requirements for risk assessment
- Demonstrate a practical understanding of a quantitative risk assessment technique and the data required for records
- Identify common hazards in the workplace and how to control them
- Describe a hierarchy of controls
- Prepare and use active monitoring checklists and implement schedules for active monitoring, recording results and analysing records
- Outline the main provisions of the Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations
- Outline relevant health and safety legislation, codes of practice, guidance notes and information sources such as the health and safety executive

### COURSE CONTENT

- Introducing managing safely
- Assessing risks
- Controlling risks
- Understanding your responsibilities
- Identifying hazards
- Investigating accidents and incidents
- Measuring performance
- Protecting our environment

### DURATION

Four day programme.

### CERTIFICATION

On successful completion of the course, delegates will receive an IOSH accredited certificate.

